

# ROZSA AWARD FOR EXCELLENCE IN ARTS MANAGEMENT 2012

## APPLICATION INFORMATION

### **Purpose of the Provincial Rozsa Arts Management Awards**

Created in 2002 to honor the philanthropic efforts of the late Dr. Ted Rozsa and Dr. Lola Rozsa, the annual Rozsa Award for Excellence in Arts Management is intended to recognize, celebrate and promote individual excellence in arts management. In order to make broader provision of educational and professional development benefits two additional awards may be given to a different nominee(s).

### **AWARD ELIGIBILITY**

- A person, not an organization must be nominated.
- The Rozsa Award is open to any Alberta full-time, salaried CEO, Managing Director or General Manager (or equivalent) of an Alberta not-for-profit arts organization **possessing a charitable registration number**. The size of the affiliated organization is not a limiting criterion.
- Nominees may not be employed by Arts Councils or other such organizations that are directly affiliated with and receive the majority of their funding from any order of government.
- Individuals employed by post-secondary educational institutions may not be nominated for their work with students and/or faculties that offer Arts performances or exhibitions.
- The nominee will have been employed full-time in this executive leadership position by the organization for at least three years.
- Nominees must be available for an interview by the Rozsa Award Jury.
- The Award recipient must be available to become a member of the Jury and attend the presentation in the year following their selection. In addition, the recipient must be willing to address public sessions on key management practices during that year, and announce their selection in their season's brochure.
- Previous recipients of the Award for Excellence are not eligible for three years following their award. However, recipients of the Human Resources and Innovation Award are eligible the following year and encouraged to be re-nominated.
- The affiliated organization must:
  - have been in business for at least three years
  - have a well defined cycle of activities whose primary focus is arts (as opposed to a cultural celebration)
  - be an individual company, offering presentations of work by artists or creators of art; to the public, either to participate or to experience: that is, have exhibitions, staged performances or publications of works
  - be deemed to make a contribution to the total artistic life of their community in Alberta
  - employ business processes and practices that reflect ethical principles and values

### **NOMINATORS**

- The first nominator for each Rozsa Award nomination must be a business that is currently engaged as a supporter of the organization to which the nominee belongs. The second nominator can be a member of the public, another business, arts organization board member or volunteer. Two (2) nominators are required.
- **Family members and employees of nominees are not permitted to nominate candidates for the Award. Also, representatives of Rozsa Foundation Award Partners and Sponsors are not permitted to nominate candidates.**
- Businesses who submit nominations will be recognized and publicly acknowledged at the Rozsa Award reception.

### **The Jury**

- A Jury composed of four Awards partners or their designate, one business person, the previous two Award of Excellence recipients and a representative from the Rozsa Foundation, has been established.
- The Rozsa Awards Jury reserves the right to contact the nominators, nominee, or company representatives for further information.
- The Rozsa Awards Jury reserves the right to withhold any of the Awards in a given year, and all decisions of the Rozsa Awards Jury will be final.

All nominations are for the Rozsa Award for Excellence in Arts Management, and must focus on the seven criteria requirements. Nominees, who are not chosen as recipient of the Award for Excellence, may be considered for the other two awards if they demonstrate a high level of commitment and practise relating to all the criteria.

### **Seven Award Criteria**

The Nominee for the Award for Excellence will have achieved exceptional results in all seven criteria:

1. Encouragement of artistic innovation in the context of achieving positive operating results.
2. Positive impact upon the financial well-being of the affiliated organization through the development and adoption of a sustainable business model.
3. Effective contribution to stakeholder engagement; implementation of good governance principles and practices with an appropriate organizational structure (Board, volunteers).
4. Enhancement of the organization's internal administrative systems and sustainable infrastructure: people, practises, policies, business processes.
5. Implementation of significant strategic alliances or partnerships that have demonstrably strengthened business results.
6. Demonstration of powerful community engagement that has advanced the organization and its interests.
7. Provision of effective opportunities for staff, volunteer and/or professional artist development.

### **Re-Nominations**

When re-nominating an arts manager, these documents must be updated from the previous nomination to show growth and progress from the past year(s): Organizational Business/Strategic Plan (Stage One), Reasons for Nomination (Stage Two), Letters of Support (Stage Two).

Duplicates of previously submitted documents will not be accepted.

### **Rozsa Art Management Awards**

- **Rozsa Award for Excellence in Arts Management** will be chosen for outstanding achievement in all areas of best business practises as outlined in the seven Award criteria.
- **Rozsa Human Resources Award** will be chosen for outstanding provision of effective opportunities for staff, volunteer and/or professional artist development.
- **Rozsa Innovation Award** will be chosen for extraordinary innovation in exceeding one of the seven criteria.

**The recipient of the Award for Excellence is not eligible to receive either of the other two Awards. One individual may be the recipient of both the Human Resources and Innovation Awards.**

### **Nomination process**

The nomination process will occur in **two stages. Nominations will open Monday January 9, 2012**

#### ***Stage One: Materials must be RECEIVED by Thursday February 23, 2012***

The initial stage will include a brief initial nomination submission by the nominators to determine the candidate and organizational eligibility for the Rozsa Awards (see nomination form). All nominees will receive acknowledgement of receipt. Note: Re-nominations require detailed completion of Stage One.

#### ***Stage Two: Materials must be RECEIVED by Monday April 16, 2012***

Nominators of eligible candidates will be invited to submit detailed information (see nomination form).

Note: Re-nominations require detailed completion of Stage Two.

***For Both Stages: Late submissions will not be considered.***

- Download the nomination form (PDF format) from the Rozsa Foundation website at [www.rozsafoundation.org](http://www.rozsafoundation.org)
- Only hard copy submissions will be accepted.
- Nomination materials must be submitted to:

Rozsa Foundation  
Award Submission  
#311, 508 24 Ave SW  
Calgary, AB T2S 0K4

If you have any questions or comments about the Rozsa Awards, please contact the Rozsa Foundation at 403-245-6063; or at [admin@rozsafoundation.org](mailto:admin@rozsafoundation.org).