

ROZSA AWARD FOR EXCELLENCE IN ARTS MANAGEMENT
2012 APPLICATION FORM – **STAGE ONE**

Please Submit the Following Information:

1. Nominee Biography confirming a minimum of three years full-time employment in the executive leadership position with the affiliated arts company (1 page maximum).
2. Current job description (1 page maximum).
3. Description of affiliated organization with detailed reference to its regular cycle of artistic performance or exhibitions intended for a public audience. Please ensure that the artistic focus is clearly outlined (1 page maximum).
4. Most recent financial statements of organization clearly indicating independent fiscal operations.
5. Copy of most recent Annual Report. Please note: If organization does not produce an Annual Report, please include AGM report with President's Notes.
6. Organizational business/strategic plan with all related financial projections.
7. Current year's budget.
8. "Revealing" Photo of the nominators with their management teams – see our "Exposing Excellence" contest for details (www.rozsafoundation.org)
9. Completed **copy** of the form below (please keep the original for Stage Two)

Please notes: Nominators may not be employed by or serve on the board of any Rozsa Foundation Partners

CANDIDATE NAME: _____

Position (full-time

Name of Organization: _____

Mailing Address/City/PC: _____

Business Phone: _____ Home Phone: _____

Email Address: _____

BUSINESS NOMINATOR

Name and title: _____

Business Name: _____

Signature: _____

Mailing Address/City/PC: _____

Business Phone: _____ Home Phone: _____

Email Address: _____

RELATIONSHIP WITH NOMINEE (please check all appropriate boxes):

Financial Support In-Kind Support Board Member Other (Specify relationship)

SECOND NOMINATOR

Name and title: _____

Business Name: _____

Signature: _____

Mailing Address/City/PC: _____

Business Phone: _____ Home Phone: _____

Email Address: _____

RELATIONSHIP WITH NOMINEE (please check all appropriate boxes):

Board Member Business Sponsor Volunteer Other (Specify relationship)

Nomination Contact: Who should the Rozsa Foundation be in contact with regarding this nomination?

Name: _____ Title & Organization: _____ Email: _____

How did you hear about the 2012 Rozsa Awards? Please check all that apply.

U of A Haskayne CKUA Phone Call rozsafoundation.org Rozsa Foundation Email Arts Council Email*
 Educational Institution Email* Arts Association Email* Professional Association Email* Magazine/Newspaper* Word of Mouth
 Facebook Ad Other Please Specify: _____

**Deadline: Submissions must be RECEIVED via mail by Thursday February 23, 2012 at 5 pm.
Electronic and/or Late submissions will NOT be considered**